



Oakland Elementary School

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Dear Parents/Guardians,

Welcome to the next transition of the 2020-2021 school year! Our faculty and staff have been waiting to begin face to face instruction that will provide our students with another opportunity for success. Listed below are a few changes/reminders that will continue to assist with the safety of our students and staff.

Morning Drop Off Procedure

Parent drop off will begin at 9:00AM and end promptly at 9:25AM. For the safety of all students, there will be staff to greet your child/children outside for drop off. Any students dropped off after 9:25AM will need to be escorted to the main entrance by a parent or guardian with a photo ID.

Breakfast and Lunch

Breakfast and lunch will be provided **free** to all students and eaten in the classrooms. Students will pick up their breakfast as they enter the building and should know what they would like for breakfast upon arrival. Those with allergies may want to note that breakfast and lunch is pre-packaged. Feel free to send an alternative meal. Breakfast and lunch menus can be found at spsk12.net. Please review the options with students prior to arrival. No visitors will be allowed to eat with students at this time.

Early Dismissal (Occasional Pick-Up) Procedure

If you will be picking your child up for early dismissal, you must arrive and sign him/her out before bus dismissal begins (prior to 3:30PM). This will ensure your child is not added to our "End-of-the-Day" dismissal list for buses/parent pick-up lines and provides ample time to pack up their supplies and dismiss. This pertains to students who are not everyday parent pick-ups. If you arrive after 3:30PM you will have to wait in your car until our dismissal process is complete.

If you have to pick up your student for an early dismissal, please come to the front entrance with a photo ID. Only 3 people will be allowed in the front foyer at a time. Others will have to wait outside or in their vehicle.

Every Day Pick Up Procedure

Please see the attached document labeled "Parent Pick Up/Car Rider Program" for details.

Release of Students

It is important that you have added all names, signed, and returned the “Student Information Form”. Only the individuals you listed on the card will be authorized to pick up your child/children. **These individuals will need to present a picture ID EVERY TIME for verification before your child is released.** Please assist us in this effort to ensure the safety of your child.

The main office will not honor calls placed to hold any child off of the school bus if you are not able to arrive by the scheduled dismissal time (3:30PM) of the building.

Visitors

Although we enjoy having parents/guardians in the building, in an effort to maintain the safety of our building and maximize instructional time for our students, no visitors will be allowed this school year.

Communication

Please ensure that all phone numbers, email addresses, and mailing addresses stay updated with the front office. Feel free to contact your child’s teacher and/or the front office at any time. We are always glad to address any questions or concerns you have. Please keep in mind that hybrid teachers will be with students from 9AM - 4PM Monday - Friday. They will need 24 - 48 hours to respond to your communications.

Necessary Items for School

In addition to the hybrid school supply list attached, students should bring their fully charged chromebook and the charger to school daily. Bringing this device and charger daily is extremely important to their success in the hybrid setting. Students must also always wear a mask covering their nose and mouth. Students may want to bring a water bottle with them to school. Refilling stations will be available. Students will **NOT** be allowed to drink from the fountain, as they are to refill their water bottles only. Students may also wish to bring a snack. The cafeteria will **not** provide snacks, only lunch and breakfast.

From our School Nurse

Parents, please complete the COVID-19 Screening of your child/children each day prior to sending him/her to school. Students must be **symptom free** prior to coming to school. Also, if you have a child that needs medication at school, please call the school to make an appointment to bring the medication to the school nurse prior to March 15, 2021. Under no circumstances should a student transport medication to/from school. This must be done by the parent or guardian.

The Emergency Card and Student Information form included in this packet may be returned with your student on the first day of school (March 15 or March 16).

Thank you in advance for your assistance as we all navigate these unrepresented times.

Always a Brave,

Candace E. Myrick
Principal